
SELF-GUIDED WORKBOOK / \$49

AI Tool Switch Planner

Plan what to verify before replacing an AI tool in one business process. Build your own process map, checks and switch-or-hold decision.

SAMPLE ONLY. This page shows the approach. The complete eight-page workbook, editable worksheets and CSV logs are delivered with the paid product.

See how one risk becomes a practical check

Step	Fictional example	What the buyer records
Map	Public workshop notes -> Tool A -> draft task list -> human review -> team tracker. Tool B is a proposed replacement.	The input, output, process owner and human check.
Risk R1	The new tool could omit a responsible role, leaving a task without an owner.	Impact, uncertainty, responsible role and mitigation.
Check C1	Use fictional notes with three tasks, roles and dates. A person checks that every required field matches the source.	Pass criteria first; actual result, evidence and reviewer afterward.
Decision	These examples have not been run. An untested required check means hold, not pass.	Proceed within limits, hold or do not switch, with a reason.

Try two prompts: What one process would you change? Which required output field must stay correct?

Full kit: eight-page printable PDF, complete editable TXT worksheets, tool comparison, data inventory, risk register and acceptance-check CSVs. Includes staged testing, stop triggers, fallback steps and a decision worksheet.

\$49 DIY planner: you fill it in and verify the facts. The separate \$149 AI MigrationGuard Express service is a custom written review; scope and delivery are confirmed before payment.

Examples are invented and are not tool-performance claims. No production access, automated migration, implementation, compliance certification or guaranteed outcome is included. Do not enter credentials or private customer records.